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## INSTRUCTOR TRAINING

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**Basic Instructor Training Course:** 600 Clock Hours

**Program Length:** 20 Weeks (30 Hours/Week)  
25 Weeks (24 Hours/Week)

**CIP Code:** 12.0413

**SOC Code:** 39-1199

**Course Code:** Central College of Cosmetology 030702-12.0413  
Salem College of Hairstyling 015642-12.0413

**Course Description:** The primary purpose of the Instructor Training course is to train Instructors in both theory and practical methods of teaching, which will prepare them for entry level positions as an instructor at a licensed cosmetology school. The Course is specifically designed to develop integrity and ethics and desirable work habits and attitudes with respect to health, sanitation and safety and encourages self-reliance, readiness to assist others, and an ethical approach to this profession.

**References:** The school uses books, texts, and web-based materials to support the program of study.

**Objectives:**

- To create an excitable environment of instruction and support services to enable the students to complete the program in a timely manner.
- To properly train students to teach in all areas of Cosmetology services offered on the clinic floor.
- To develop a curriculum which trains students, both in theory and practical aspects of cosmetology, so they may successfully pass the State Board exam.
- To offer complete instruction, support services, academic advisement, and job placement assistance so the student is successfully employed in the field of Instruction.
- To promote a professional relationship with each student so they may become a valuable tool used by the school, in the constant strive for improvement.

**Grading Scale:** The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic learning. Students are assigned academic learning and a minimum number of practical experiences. Academic learning is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. If the performance does not meet the satisfactory requirements, it is not counted, and the performance must be repeated. Practical skills are evaluated per text procedures and set forth in practical skills evaluation criteria adapted by the school. Students must maintain a written and practical test grade average of 75%. Students must make up missed tests or incomplete assignments. Incomplete grades are not allowed.

The grading scale is as follows:

<u>Written Assignments</u>	<u>Practical Assignments</u>	<u>Rating Code</u>
90%-100% = A	90%-100% = A	A = Excellent
80%-89% = B	80%-89% = B	B = Good
75%-79% = C	75%-79% = C	C = Satisfactory
74% & Below = Unsatisfactory	74% & Below = Unsatisfactory	F = Failing

**Teaching and Learning Methods:** The clock hour education is provided through a sequential set of learning steps which addresses specific tasks necessary for state board preparation, graduation, and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. The program is presented through lesson plans which reflect effective education methods. Subjects are presented by means of interactive lectures, demonstration, cooperative learning, labs, student salon activities and student participation. Audio visuals, guest speakers, projects, activities, and other related learning methods are used.

**Curriculum:**

Basic Principles of Student Teaching	200
Psychology as applied to Cosmetology	50
Business Management	50
Practice Teaching/Orientation	300
Total Hours:	600

**Charges:**

Instructor Training Tuition:	\$4,920.00
Registration Fee:	<u>\$ 100.00</u>
Total Cost:	\$5,020.00

**Overtime Charges:**

There are no overtime charges for this course.

The textbook used for this course are included in the cost.

ISBN# for books used: Mindful Teaching Pro 978-1-937964-25-2

Tuition is due on the first day of school. No credit for training will be allowed unless all earned fees are paid in full. The student and guarantor will be responsible to the school for payment of fees. Should a student need to arrange payment plans, this must be done prior to starting classes. Payment Plans will be arranged on a case-by-case basis. Students may pay by cash, debit/credit card, money order, check, Title IV, Veterans Benefits, or Vocational Rehabilitation.

**Gainful Employment - On-time Completion Rates – Instructor Training:**

Central College of Cosmetology (2021-2022):	100%
Salem College of Hairstyling (2021-2022):	100%

**Gainful Employment - Job Placement Rates – Instructor Training:**

Central College of Cosmetology (2021-2022):	100%
Salem College of Hairstyling (2021-2022):	100%

**Gainful Employment - Licensure Rate – Instructor Training:**

Central College of Cosmetology (2021-2022):	100%
Salem College of Hairstyling (2021-2022):	100%

**Median Loan Debt – Instructor Training:**

Central College of Cosmetology (2021-2022):	0
Salem College of Hairstyling (2021-2022):	0

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